

## Combs Parish Council

I hereby give notice that ANNUAL MEETING of Combs Parish Council will be held OVER THE INTERNET on Thursday 6 May 2021 at 7:30pm, immediately following an abbreviated Parish Meeting at 7:20.

The Public and Press are cordially invited to be present. The order of business may be varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Signed:  Clerk

**PLEASE NOTE: Due to current circumstances this will be a virtual meeting using the internet. All members of the public who wish to attend are asked to contact the clerk ([combsparishcouncil@gmail.com](mailto:combsparishcouncil@gmail.com) or 01449 613255) at least 24 hours prior to the start of the meeting.**

### Agenda

1. Election of Chairman and Declaration of Office as Chairman
2. Election of Vice-Chairman
3. Apologies for absence
4. Declarations of Interest/Declarations of lobbying
5. Public forum
6. Minutes of meeting held on Monday 12 April 2021
7. Matters arising from minutes
8. County Councillor's Report
9. District Councillor's Report
10. Parish Council Chairman's Report
11. Planning **NB as the meeting cannot currently be held in public, any resident wishing to have their views heard on any subject under discussion should contact the clerk with at least 24 hours' notice**
  - a. Applications received for consideration
    - i. DC/21/01983 – The Bungalow, Bildeston Road, Little Finborough – Erection of first floor extension etc (deadline extension to 8.5.21)
    - ii. DC/21/02271 – Fir Tree Farm – erection of industrial building etc (deadline extension to 8.5.21)
    - iii. DC/21/02225 – Oaks Meadow – changes to toilet specification
  - b. Decisions received from MSDC
    - i. DC/21/01180 – Land East of Gardener's Arms – erection of two dwellings - *Granted*
12. Finance
  - a. Accounts review to date and finance approval, review of S137 expenditure.
  - b. Payments received
    - i. Precept £ 4,500.00
    - ii. CIL receipts £10,875.62
    - iii. Parish Grant payment £ 164.00
  - c. Payments to hand
    - i. EON Electricity for streetlights (direct debit) - £ 76.39
    - ii. T Bamber (planning fee for Oaks Meadow) £ 145.00
    - iii. Rewts Ltd (tree assessment Webbs Close) £ 85.00
    - iv. SALC – internal audit fee £ 292.80
  - d. Approval of annual figures, including AGAR and internal audit;
  - e. Approval of publication period for annual reporting documents
13. Review of Standing Orders, Financial Regulations, Asset Register and risk assessment; Internal Control Policy, Data protection /data breach and subject access request policy
14. Webbs Close parking issues
15. Bus Shelter
16. PIIP (Infrastructure Plan) inc St Mary's Bell restoration project
17. Parish Walks
18. Cycle paths
19. Oaks Meadow Project
20. Correspondence /Any other business/ items for inclusion on the next agenda
21. Date and time of next meeting – Monday 14<sup>th</sup> June 2021 at 7.30pm (venue TBA)