

## Combs Parish Council

**I hereby give notice that the Combs Parish Council meeting will be held on  
Monday 10<sup>th</sup> February 2025 at 7.30pm at Battisford & District Cricket Club**

*The Public and Press are cordially invited to be present. The order of business may be varied at the Chairman's discretion.*  
All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Signed:



Clerk

**PLEASE NOTE: All members of the public who wish to attend are asked to contact the clerk on  
[combsparishcouncil@gmail.com](mailto:combsparishcouncil@gmail.com) or 01449 678005 at least 24 hours prior to the start of the meeting.**

### Agenda

- 1) Apologies for absence
- 2) Declarations of Interest/Declarations of lobbying
- 3) Public forum
- 4) To agree and sign minutes of meeting held on Monday 13<sup>th</sup> January 2025
- 5) Clerk's Report
- 6) Action Points Review
- 7) Chairman's Report
- 8) County Councillor's Report
- 9) District Councillor's Report
- 10) Planning Applications for consideration
  - a) AP/24/00132 - Blackberry Annexe, Wilburs View, Tannery Road, Combs (Planning Appeal)
- 11) Finance
  - a) Accounts review to date and finance approval
  - b) Payments to hand
    - i) Electricity for streetlights – December 24 (Jan direct debit) £231.77
    - ii) Domain name renewal (US\$15.00) £12.86
    - iii) Bank service charge £6.00
    - iv) Cemetery tree maintenance £300.00
    - v) Clerk's salary (back dated) £390.00
    - vi) Clerk's salary £3,811.20
    - vii) HMRC – Tax £78.00
- 12) To agree the appointment of SALC as internal auditors
- 13) To review and agree Council Policies
  - i) Internal Controls
  - ii) Risk Assessment
  - iii) Financial Regulations (revised)
  - iv) Asset Register (revised)
- 14) To consider applying for a "Pride in Your Place" grant
- 15) To consider the quote for additional garden maintenance at cemetery
- 16) To consider how to proceed with the Neighbourhood Plan project
- 17) To consider Litter Pick date (national 'Great British Spring Clean' 21 March – 6 April).
- 18) Commemorative bench request location
- 19) To consider the fencing request at Russet Garden
- 20) Correspondence / items for inclusion on the next agenda