



## Combs Parish Council

I hereby give notice that the Combs Parish Council Annual Meeting will be held on  
**Monday 11<sup>th</sup> May 2026 at 7.30pm following the Annual Parish Meeting  
 at Battisford & District Cricket Club**

The Public and Press are cordially invited to be present. The order of business may be varied at the Chairman's discretion. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Signed:  Clerk

**PLEASE NOTE: All members of the public who wish to attend are asked to contact the clerk on [combsparishcouncil@gmail.com](mailto:combsparishcouncil@gmail.com) or 01449 678005 at least 24 hours prior to the start of the meeting.**

2605-01	Election of Chairperson and declaration of office
2605-02	Election of Vice-chair
2605-03	Apologies for absence
2605-04	Declarations of Interest/Declarations of lobbying / Declarations of gifts and hospitality
2605-05	Public Forum
2605-06	To agree and sign minutes of meeting held on Monday 13 <sup>th</sup> April 2026
2605-07	Clerk's Report
2605-08	Action Points Review
2605-09	Chairman's Report
2605-10	County Councillor's Report
2605-11	District Councillor's Report
2605-12	Planning Applications for Consideration
	(a) DC/26/01780 16 Model Farm - Listed Building Consent, Re-slating of roof (retrospective)
	(b) DC/26/01690 Pennyplot House, Little London - erection of single-storey extension
2605-13	Finance
	(a) Accounts Review – Budget analysis and Monthly Statement
	(b) Payments to hand
	(i) Clerk's salary and NI payment
	(ii) Electricity for streetlights - Direct debit for April usage TBC
	(iii) Monthly bank service charge - £7.00
	(iv) Internal audit fee – £348.00
	(v) Cemetery Maintenance £460.00
	(vi) SALC Annual Membership £361.66
	(vii) Introduction to Cemetery Management training £120.00 (SO & AT)
	(c) Internal Audit Update and to consider recommendations
	(d) Set dates for the period when the public rights will be exercised.
	(e) VAT Return
	(f) Annual contract with Blackthorn Landscapes Ltd
2605-14	To consider funding request from Oaks Meadow
2605-15	To discuss, and agree on how to proceed with the Neighbourhood Plan funding offer
2605-16	Update on notice boards project and funding
2605-17	Update on cemetery maintenance planning
2605-18	Decision on the storage of the council-owned safe and historic paperwork
2605-19	Other correspondence and items for next agenda

The minutes for this meeting will be made available on our website [www.combsvillage.org.uk/parish-council](http://www.combsvillage.org.uk/parish-council)

Date and time of next meeting– Monday 8<sup>th</sup> June 2026 @ 7.30pm

Battisford & District Cricket Club