Draft until signed

Minutes of Combs Parish Council Meeting
Monday 11th April 2016 at 7.30pm, Battisford Village Hall, Straight Road, Battisford

Present: S Scarff (Chairman), T Whitehead (Councillor), J Crooks (Councillor), S Reynard (Councillor), D Thorpe (Councillor)

Attending: S Meech (Clerk), Cllr J Truelove (County Councillor), Cllr D Whybrow (District Councillor), Mr Cole (Public)

1. Apologises for absence

Cllr Stephens-Row

2. Declarations of Interest

Cllr Crooks – Item 10 c) i) – Finance – Expenses claim

Cllr Scarff – Item 9 b) iii) – Planning – Decisions received – Fenns Farm

Cllr Thorpe – Item 9 b) i) – Planning – Decisions received – Winterset

3. Minutes of meeting held on Monday 14th March 2016

Signed as a true and accurate copy of the meeting

4. Matter arising from the minutes

No matters arising from minutes

5. Public Forum

No matters arising

6. County Councillors Report

See Appendix 1

Cllr Truelove has been in contact with the Highways department regarding concerns that Burnt House Lane in Combs is unsuitable for HGVs, Highways have not rejected this worry and will consider erecting a sign stating that the road is unsuitable for HGVs. Cllr Thorpe also asks if Highways are aware of how bad the condition of Mill Lane, Deadmans Lane and Jacks Lane all are in Combs. Cllr Truelove advises that local residents would have to report the repairs that are needed but if vast amounts are needed than Suffolk County Council would be restricted by funding.

7. District Councillors Report

See Appendix 2

8. Parish Council Chairman's Report

Cllr Scarff has nothing to report that is not included within the agenda

9. Planning

a. Applications received for consideration

i. The Thatches, Moats Tye, Combs IP14 2EY – Erection of replacement dwelling – Cllr Crooks proposes support of the application, Cllr Thorpe seconds support and all

councillors confirm support of the planning application. **Action –** Clerk to advise MSDC of the decision made by Combs Parish Council

b. Decisions received from MSDC

i. 0299/16 – Winterset, Park Road, Combs IP14 2JS – Creation of extension to existing dropped kerb – Permission granted

ii. 0258/19 – Copelands, Little London, Combs IP14 2ES – Erection of annexe – Permission granted

iii. 4434/15 – Fenns Farm, Bildeston Road, Combs, IP14 2JZ – Repair existing cracked render and associated timber repairs. Raise up chimney and add a chimney pot. Replace modern windows. Add new layer to thatch – Listing building consent granted

iv. 4406/15 – White House Farm, Moats Tye, Combs IP14 2EY – To illuminate horse exercise area for recreational use – Permission granted

10. Finance

a. Accounts review to date – Action – Cllr Thorpe to chase Pearce & Kemp for street light upgrade quotation and also to query as to whether the power from the street light at the bus stop could be used for a defibrillation machine if one was to be located there.

b. Payments received

i. Suffolk County Council (J Truelove) – Locality budget for defibrillation machine - £2,000.00

ii. Burial fee – T/L John Wilfred Cooper - £340.00

c. Payments to hand

i. J Crooks – Expenses for work carried out in Combs Village (Benches, notice board posts, dog bin/rubbish bin, top soil burial ground) - £931.03. Clerk has discussed this invoice with SALC before the meeting as the expenses are over a period of years and they have suggested that some receipts should be produced by Cllr Crooks. Cllr Crooks vacates the meeting for the other councillors to discuss payment of the invoice. All councillors agree that some recent receipts should be requested from Cllr Crooks and from now on materials must be claimed per job rather than accumulated. Cllr Crooks returns to the meeting at 8.13pm and he is advised of the decision made. Cllr Scarff suggests moving this item to the next agenda.

ii. S Meech – Overtime and Expenses - £46.04 – Cllr Thorpe proposes payment and Cllr Crooks seconds payment. All councillors agree payment. Cheque number 022080 – written and signed

iii. Battisford and District Cricket Club – Repairs and maintenance at the cricket club - £200.00 – Cllr Crooks proposes payment and Cllr Thorpe seconds payment. All councillors agree payment. Cheque number 022081 – written and signed

11. BDO – External Audit – Dates for submission

BDO external audit dates provided to Combs Parish Council from clerk

12. Non-compliance of conditions on planning 2898/09 – see email from Mr Cole

Cllr Scarff explains that an email has been received from Mr Cole regarding the non-compliance of conditions on a planning application. Clerk has forwarded on the email to MSDC as non-compliance is an area that they would investigate. Cllr Whybrow advises that he will chase this issue with MSDC but at present there is not yet a response.

13. Defibrillation machine and training

Cllr Scarff advises that he had a meeting with Martin Render from Community Heartbeat Trust last Friday to discuss location possibilities for the defibrillation machine. They visited the whole of the village and Martin Render recommends that an unlocked fibre glass cabinet

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is the best option for the village of Combs and if it was to be vandalised then he would discuss it with Combs Parish Council and consider a locked cabinet then. He also advised that a dedicated person would have to check the defibrillation machine on a weekly basis. Proposed location at present is the side of a black barn at Fenns Farm as it has a power supply, the Tannery is also a consideration. Martin Render is to send more information over.

Action – Clerk to check with insurance provider as to whether the defibrillation machine can be covered under Combs Parish Council insurance

Action – Cllr Scarff to ask Martin Render if he will attend the Combs fete

Action – Cllr Reynard and Cllr Whitehead to arrange printing of defibrillation training seminar leaflets and to co-ordinate with all councillors for distribution around the village of Combs

14. Combs cemetery

Cllr Scarff visited the cemetery over Easter and where the weather has been windy it was quite messy and some work is required. Cllr Stephens-Row has turf to lay but has been unwell to carry out the work but will tidy up and lay the turves once he is better.

15. Potential grave owner – grave position and bench erection query – Combs Cemetery

Cllr Scarff circulates and reads out an email received from a potential grave owner whom would like to erect a bench within Combs cemetery in memory of his late wife. It is explained that the current benches in the cemetery were erected by Combs Parish Council and that allowing a grave owner to erect a bench could set a precedence for future grave owner's. All councillors agree that permission shall not be granted for the erection of a bench by a grave owner due to it setting a precedence.

Action – Clerk to advise potential grave owner of decision made

16. St Mary's Churchyard

Cllr Scarff explains that St Mary's Church has had some debate over their CCTV as a wheelie bin has been wheeled up to the windows and some lead was removed. The CCTV was not clear enough to recognise who it was so St Mary's church are meeting with co-op security to see how to move forward. Cllr Scarff advises that the bins were still not emptied last week.

Action – Clerk to chase MSDC to arrange for the bins to be emptied at St Mary's Churchyard

17. Correspondence

18. Any other business raised by councillors for inclusion on the next agenda

i. Cllr Whitehead – Anglian Water

Action - All councillors to prepare reports of the areas they look after for the AGM on 9th May 2016

19. Date and time of next meeting (to include AGM) – Monday 9th May 2016 – 7pm

Meeting closed at 9:05pm

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Appendix 1

PARISH REPORT APRIL 1 ST 2016 BOSMERE DIVISION
County Councillor Julia Truelove

MID SUFFOLK NEIGHBERHOOD TEAM - PUBLIC MEETING

I attended this meeting, held on the 21st March in Stowmarket, when the new model of policing was shared. Among the key changes noted were those giving details of staff reductions;

- Inspectors 4, Sergeants 6 Constables 16 Police staff 17 PCSO's 68
- Reorganisation of policing areas from 15 to 9 o Reduction in Police bases from 33 to 18
- Roles and works of the operation teams to function within Safer Neighbourhood Teams

Among the benefits envisaged are those resulting from closer working with partners, a flexible workforce and a focus on increased prevention. Planning is under way for further joint facilities in Stowmarket.

I asked about the future role of Safer Neighbourhood teams, as no mention was made of them during the presentation. I remain concerned as they need to be fully recognised as the 'eyes and ears' of the community now that PCSOs will no longer be functioning as they once used to do.

DEVOLUTION PROPOSALS

Following the rejection by Cambridgeshire to the three counties joint plan, another deadline in June has been set, anticipating the problems by then, will be resolved. Areas covered include transport and infrastructure, flooding, utilities, digital, and planning and development. No opportunity has yet been afforded to all elected members of the County Council seeking their views.

BUS TIMETABLE BOOKLETS DISCONTINUED

Timetable booklets will no longer be printed after April. Customers will be able to access information on www.suffolkon board.com. Timetables will continue to be displayed at bus stops. Enquiries can be made by telephoning 0345 6066067. Time tables can be copied and displayed on Parish notice boards.

COMPOSTING OFFER

Residents can now purchase subsidised compost bins. 220 litres for E8-99, 330 litres for E9-99. This is 50% off the normal price. Those who choose to buy one compost bin can get another of the same size for half price. All purchasers will be offered an advisory leaflet. Purchasing details can be found by calling 0844 5771 4444 quoting SUF16L or visiting www.getcomposting.com.

ONELIFE SUFFOLK -INTEGRATED HEALTH SERVICES

New arrangements under one point of contact are now in place. Services will now include measures to help to stop smoking, adult and child weight management, NHS Health Checks and advice about physical activity. All ages will be catered for and support targeted towards helping people live healthier lives.

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Appendix 2

Report to Combs Parish Council for Full Council Meeting on Monday 11th April 2016 From David Whybrow, Mid Suffolk District Councillor.

1.0 Planning (since last report 14th March 2016 to date of report)

1.1 Validated

1.1.1 The Thatches, Moats Tye, Combs IP14 2EY

Reference 0631/16

Erection of replacement dwelling

Validated 12 February 2016

Consultation Expiry 15 March 2016

Target Determination 8 April 2016

1.1.1 Yew Tree Cottage, Mill Lane, Combs IP14 2NF

Reference 1568/16

Retrospective Application for a change of use of land and erection of a Ground Mounted Solar PV System

Validated 26 March 2016

Consultation Expiry 11 April 2016

Target Determination 21 May 2016

1.2 Pending Decisions

1.2.1 The Tannery, Tannery Road, Combs IP14 2EN

Reference 0574/16

Change of use from residential flat to offices (Class B1 use)

Validated 19 February 2015

Consultation Expiry 23 March 2016

Target Determination 15 April 2016

1.2.2 Ivydene Cottages, Bildeston Road, Combs IP14 2JY

Reference 0730/16

Erection of first floor rear and single storey rear extensions. Externally render entire dwelling.

Validated 18 February 2015

Consultation Expiry 31 March 2016

Target Determination 14 April 2016

1.3 Decisions

1.3.1 Winterset, Park Road, Combs IP14 2JS

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Reference 0299/16

Creation of extension to existing dropped kerb

Validated 05 February 2015

Consultation Expiry 02 March 2016

Target Determination 01 April 2016

Determination 1 April 2016

Decision - Grant

1.3.2 Copelands, Little London, Combs IP14 2ES

Reference 0258/16

Erection of annexe

Validated 21 January 2016

Consultation Expiry 09 March 2016

Target Determination 06 April 2016

Determination 4 April 2016

Decision - Grant

1.4 Appeals

1.4.1 I am not aware of any Appeals in the period

1.5 Other Planning matters

The matter of the unlawful ground mounted PV array installation erected in the meadow adjacent to Yew Tree Cottage, Mill Lane, Combs. IP14 2NF is now the subject of a Planning application as noted above.

2.0 Mid Suffolk – Highlights and Achievements for 2015/16

I've appended the above to this report for your information. We often have tendency to be quick to condemn – this document celebrates some of the achievements of MSDC in the last year.

3.0 Town and Parish Council Newsletter March 2016

I've appended the above to this report for your information.

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4.0 Conclusion

I trust the forgoing is informative and relevant.

Finally, if there are specific matters that you would like me to investigate or report on – just ask.

Contacts details as follows:

david.whybrow@midsuffolk.gov.uk david@dswhybrow.com
07799 068 926

Or visit me at The Old Rectory, Stowmarket Road, Ringshall. IP14 2HZ

4.0 Appendices

- 2016/17 Mid Suffolk District Council Financial Information Mid Suffolk – Highlights and Achievements for 2015/16
- MSDC Town and Parish Newsletter March 2016

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